

TERMS AND CONDITIONS OF APPOINTMENT

Surgery Signposter

Term of Contract:	Fixed term to 31 st March 2018
Probationary Period:	Two months
Termination Notice:	One calendar month
Office Base:	Wickham and/or Bishops Waltham GP Surgeries (to be confirmed)
Managed by:	Head of Services
Staff managed:	N/A
Salary:	£20,955 per annum (full time equivalent) This equates to £10.89 per hour This is point C1 on Action Hampshire's incremental salary scale.
Hours:	14 hours per week. A flexible working policy is in operation.
Travel:	The post-holder may be required to use their own car during the course of their work and/or public transport as appropriate. Reimbursement in accordance with the IR Fixed Profit Scheme average rate (currently 45p per mile) or public transport costs as appropriate.
Leave Entitlement:	25 days per annum + statutory bank holidays (pro rata)
Pension:	Access to the Hampshire Local Government Pension Scheme
Sickness Pay Scheme:	A generous scheme is available
Health & Safety:	All staff have a statutory duty to observe appropriate rules
Variation to Contract:	Any proposed variations will be notified and consultation entered into